



Dear Parents and Carers,

Please see the information below for ordering your child's stationery pack for 2026.

**All orders are to be placed online through COS, a 100% Australian, family owned and operated school supplier.**

*Stationery Packs are not available for purchase through the School or Uniform Shop.*

The items listed on the COS website, are all the items your child will need for **Year 4**. Your teachers have carefully chosen each item and particular brand of stationery they prefer and require for the year ahead.

To ensure you have provided your child with the correct stationery, please follow the instructions overleaf on how to purchase. Your child's stationery will be delivered to your home – please see below for delivery information.

**As well as offering competitive stationery prices and quality items, COS also gives a percentage of all stationery pack sales back to our school.**

### FREQUENTLY ASKED QUESTIONS:

**1. Who do I contact if I have difficulty placing an order or have a general order enquiry?**

- a. Please call COS Support on 1300 61 41 33
- b. Please visit <https://parent.cos.net.au> to view the video tutorial or check out the FAQs page

**2. Do I have to purchase online?** This is our recommended option. You can pay via PayPal, Pay4 or credit card (Mastercard/Visa). If you cannot pay online you can contact COS on 1300 61 41 33 to discuss. **You can find the full stationery list online at the school's website:**  
<https://benowass.eq.edu.au/enrolments/stationery-lists>

**3. Do I have to purchase from COS?** Stationery Packs are organised by our P&C on behalf of the school. We have partnered with COS to provide the correct stationery as specified by your teachers, as well as added fundraising for the school. However, you can take your child's booklist to a stationery supplier for them to fill. **PLEASE NOTE: If you purchase elsewhere, the items MUST BE EXACTLY THE SAME (Same Brand/Style/Model/Quantity etc) as the items on our list.**

**4. Do I have to label all stationery items?** Yes, all stationery items must be clearly labelled with your child's name. Covering exercise books is optional.

**5. Delivery PLEASE NOTE: ALL packs are delivered to your HOME.**

**a. Timeframes**

- i. Order before 8 December 2024 and your pack will be delivered by 24 December 2025
- ii. Order before 5 January 2026 and your pack will be delivered before Term 1 starts on 27 January 2026
- iii. Ordered after 5 January 2026 and there will be no guarantee for delivery before school starts

**b. Free Delivery**

- i. Order before 30 November 2025 and get **FREE DELIVERY** for packs over \$55 inc GST.
- ii. Prices shown are inclusive of GST.
- iii. After 01 December or for orders under \$55 inc GST, single pack orders will be charged a \$13.95 shipping fee and multi-pack orders will be charged a \$9.95 each shipping fee.

**IMPORTANT INFORMATION REGARDING DELIVERY OF YOUR ORDER**

Please be advised that the transport industry and Australia post have informed us of the possibility of delays occurring during the months of December and January. To ensure that your School Packs arrive in time for the start of the school term, we strongly recommend sending your order as early as possible and adhering to the dates provided above. While COS will continue to expedite deliveries beyond these dates, it may become challenging to guarantee their arrival before the commencement of the school term. **Please note** some bulky items may have been selected to be delivered directly to your school.

**6. When do we bring our Stationery Packs back to school?** Stationery Packs need to be brought in for the first day of Term 1 2026 (Tuesday 27 January). Parents and students have the opportunity to drop off their labelled packs on Meet the Teacher Day.

**ORDERS MUST BE PLACED ONLINE BEFORE:  
5PM MONDAY 5 JANUARY 2026**

*All orders placed after this date will be given lower priority and will not be delivered to your home in time for the start of Term 1 2026.*



**PLEASE ORDER BEFORE MONDAY 5 JANUARY 2026.**

**HOW TO ORDER:**

1. Scan the QR Code or click/tap this link <https://parent.cos.net.au>
2. Enter your email address to enter the parent portal - **OR**
  - a. If you see a login box, enter the details below:



Sign in

Email

Password

**Sign in**

- i. Type **benowass36@cos.net.au** into the email field (**All lowercase, no spaces**)
- ii. Type **BTS2026-Parents** into the Password field (**exactly as shown**)
- iii. Double check the above login details, then click the **Sign In** button.

3. You will see four links in blue. Click on the **Year 4** button.



4. The **Year 4 Pack page** will open.

- a. To order the **COMPLETE PACK (including the novel)**, type your students **FULL NAME** where indicated and click **'Add to Cart'**.
- b. **If you wish to use items from last year or wish to add more items than recommended, please go through each line and adjust the quantity as required or untick Optional, then click 'Add to Cart' button. PLEASE NOTE, ALL QUANTITIES SHOWN ARE THE REQUIRED QUANTITIES YOUR CHILD WILL USE THROUGHOUT THE YEAR.**

Your Pack needs the Students Full Name

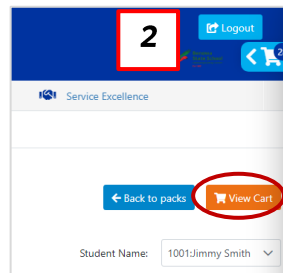
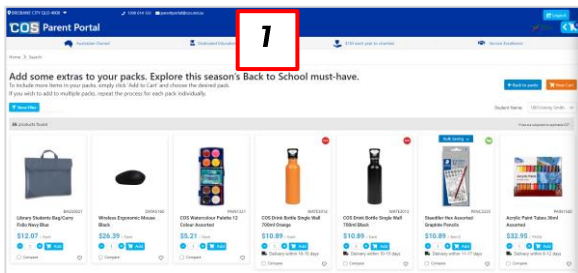
Students Full Name	First Name SURNAME
Pack Price	\$167.31
Pack Name	YEAR 4
Reference	First Name SURNAME
Delivery Fees	\$0
Pack Total (inc. GST)	\$167.31

**Add to Cart**

Add & Order Another Pack

Return to Packs

5. If you have multiple students, you can order more packs at this step by clicking 'Add and Order Another Pack' button.
6. Your item/s will have been added to your shopping cart. You now have the option of adding on more items (Step 1 below)– please note these items **ARE NOT part of your requirements for Year 4 and are an OPTION ONLY**. Click **'View Cart'** (Step 2 below) to check your order.



Pack Name	YEAR 4
Reference	First Name SURNAME
Pack Total	\$167.31
<b>You pay</b>	<b>\$167.31</b>

**Check out**

Order Another Pack

7. Your **Shopping Cart** will now open. Check your details on the right-hand box and click the button **'Check out'** (Step 3 above).
8. On the **Checkout page** you will be required to **COMPLETE EACH SECTION:**

Back to Shopping

Account Control

Debitated Educators Operations

Service Excellence

Home > Checkout

→ Your First Name Your Surname 04-0000-0000

→ Delivery Address Your Address... BENOWA, Q.L.D., 4217

→ Delivery By Sat Dec 23 2023

→ Your Reference

Payment Options

Please select your payment method

Order Number : 23827048

Pack Name YEAR 4

Reference Your Child's Name

Pack Total \$188.15

Total (inc. GST) \$188.15

**\*\* Images are for illustration purposes - total shown may not match actual total.**

9. **Select your preferred payment method** and enter your payment details. Once you finalise this step, your order will be complete and you will receive an **email from COS confirming your order and estimated delivery date**. Please flag or print for your future reference.