

Dear Parents and Carers,

Please see the information below for ordering your child's stationery pack for 2026.

All orders are to be placed online through COS, a 100% Australian, family owned and operated school supplier.
Stationery Packs are not available for purchase through the School or Uniform Shop.

The items listed on the COS website, are all the items your child will need for **Prep**. Your teachers have carefully chosen each item and particular brand of stationery they prefer and require for the year ahead.
To ensure you have provided your child with the correct stationery, please follow the instructions overleaf on how to purchase. Your child's stationery will be delivered directly to your child's classroom in readiness for Term 1 next year.

As well as offering competitive stationery prices and quality items, COS also gives a portion of all stationery pack sales back to our school.

FREQUENTLY ASKED QUESTIONS:

- 1. Who do I contact if I have difficulty placing an order or have a general order enquiry?**
 - a. Please call COS Support on 1300 61 41 33
 - b. Please visit <https://parent.cos.net.au> to view the video tutorial or check out the FAQs page
- 2. Do I have to purchase online?** This is our recommended option. You can pay via PayPal, Pay4 or credit card (Mastercard/Visa). If you cannot pay online, contact COS on 1300 61 41 33 to discuss. When ordering through COS, you are raising funds for our school.
- 3. Delivery Guarantee:** Your child's stationery pack will be delivered directly to your child's classroom ready for Term 1. All orders placed before 5 January 2026, will be delivered to the school prior to Term 1, 2026 commencing.
Orders after this date cannot be guaranteed to arrive on time and may be delivered to your school a few weeks into the school term.

PLEASE ENSURE YOUR CHILD'S STATIONERY IS ORDERED BEFORE MONDAY 5 JANUARY 2026.
ALL PREP TO YEAR 2 PACKS WILL BE DELIVERED DIRECTLY TO YOUR CHILD'S CLASSROOM

ORDERS MUST BE PLACED ONLINE BEFORE:

5PM SUNDAY 5 JANUARY 2026

All orders placed after this date will be given lower priority and will not be delivered to your child's class in time for the start of Term 1 2026.

HOW TO ORDER:

1. Scan the QR Code or click/visit this link <https://parent.cos.net.au>
2. Enter your email address to enter the parent portal - **OR**
3. If you see a login box, enter the details below:



Sign in

Email

Password

Sign in

- i. Type **benowassp2@cos.net.au** into the email field (**All lowercase, no spaces**)
- ii. Type **BTS2026-Parents** into the Password field (**exactly as shown**)
- iii. Double check the above login details, then click the **Sign In** button.

4. You will see three links in blue. Click on the **PREP** button.



5. The **PREP Pack page** will open, listing all the items required for next year. Please type your child's **FULL NAME** where indicated and click '**Add to Cart**'.

6. Your Stationery Pack will have been added to your shopping cart.
7. You now have the option of adding on more items (**Step 1 below**)
Please note; these items **ARE NOT part of your requirements for Prep and are an OPTION ONLY**.
Click '**View Cart**' (**Step 2 below**) to finish your order.

8. Your **Shopping Cart** will now open. Check, make sure you have typed your child's full name correctly.
9. Click '**Check out**' or **Order Another Pack**' (**Step 3 below**).

Your Pack needs the Students Full Name

Students Full Name	First Name SURNAME

Pack Price \$90.08

Pack Name PREP

Reference First Name SURNAME

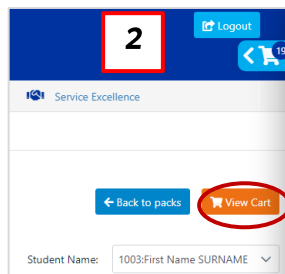
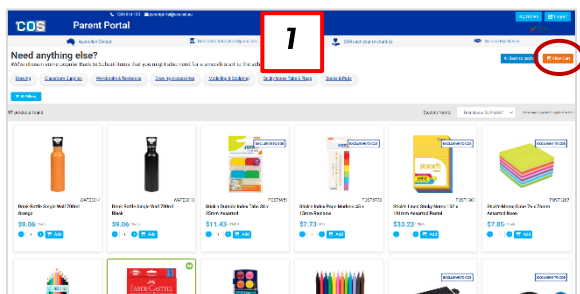
Delivery Fees \$0

Pack Total (inc. GST) \$90.08

Add to Cart

Add & Order Another Pack

Return to Packs



Pack Name **3** PREP

Reference First Name SURNAME

Pack Total \$90.08

You pay \$90.08

Check out

Order Another Pack

10. On the **Checkout page** you will be required to **COMPLETE EACH SECTION**:

Back to Shopping

Order Summary

Order Number: 26871433 25278271

Delivery Address: BENOWA STATE SCHOOL, 214-220 BENOWA ROAD, BENOWA, QLD, 4217

Your Order will be delivered to School

Your Reference

Payment Options

Pay with PayPal

Pay with credit card

**** Images are for illustration purposes - total shown may not match actual total.**

11. **Select your preferred payment method** and enter your payment details. Once you finalise this step, your order will be complete and you will receive an email from COS confirming your order and estimated delivery date. Please flag or print for your future reference.